



Erasmus+ Programme

Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional agreement years 2017/2018 - 2020/2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details (email, phone)	Website
UNIVERSITY OF UDINE <i>International Relations and Mobility Office</i> v. Palladio, 8 33100 UDINE ITALY	I UDINE01 PIC-Number 999899281	Claudia.schileo@uniud.it outgoing mobility & Erasmus Studio Agreements Fax +39-0432-556229 phone: +39-0432-556221 International Student Service iss@uniud.it incoming exchange mobility fax +39-0432-556496 phone +39-0432- 556218/556497 Academic Contact: Prof. Renata Londero Renata.londero@uniud.it	https://www.uniud.it/en/uniud-international/incoming-exchange-students general course catalogue: https://www.uniud.it/en/education/offer courses held in english: https://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses
Universidad de Cantabria	E SANTAND01	Institutional Coordinator Teresa Susinos Rada Vicerrectora de Internacionalización y Cooperación Facultad CC. Económicas Avda. de los Castros s/n 39005 Santander (Cantabria) vr.internacional@unican.es Head of International Office: Ms. Gemma Castro Tel. +34 942 20 10 38 castrog@gestion.unican.es Administrative Contact: Ms. Águeda Sánchez Tel.: 34-942-200970 sancheza@gestion.unican.es	Incoming Exchange Student: http://web.unican.es/en/Studying/admission/exchange-students

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of November in the preceding academic year.

FROM	TO	Area code ISCED	Subject area name	Number of staff mobility periods

				Teaching Weeks x hours
E SANTAND01	I UDINE01	0232	Literature and Linguistics	1 staff (1 week, 8 hrs.)
I UDINE01	E SANTAND01	0232	Literature and Linguistics	1 staff (1 week, 8 hrs.)

Departmental contacts

Institution	Area code ISCED	Departmental contact		
E SANTAND01		* Annex attached		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Area code ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Studies	Teaching
I UDINE01		Italia	Spanish/english	B2 recommended	C1
E SANTAND01		Spanish		B1 Recommended	
E SANTAND01			English	B2 Recommended	

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

E SANTAND01:

* Support is offered to students and staff with special needs or disability; the International Office should be contacted in the first place.

<http://web.unican.es/en/Studying/Pages/The-UC-International-Relations-office.aspx>.

* Integration of mobile students:

<http://web.unican.es/en/Studying/admission/exchange-students>

* For further details please refer to the UC information sheet:

<http://www.unican.es/NR/rdonlyres/24E37B6B-D8F0-46C2-862B-A5945E4EA5F9/0/UCInformationSheet2014.pdf>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term* [month]	Spring term* [month]
I UDINE01	15 May (nomination)	30 September (nomination)
E SANTAND01	30th June (deadline for online application)	1st November (deadline for online application)/15 th October in case a Visa is needed

2. The receiving institution will send its decision within 5 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement.

In case of earlier unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of year N will only take effect as of 1 September of year N+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

E SANTAND01: <http://web.unican.es/en/Studying/admission/assessment-and-grading-scale>

I UDINE01 <https://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/ects>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details (email, phone)	Website for information
I UDINE01		https://www.uniud.it/en/uniud-international/incoming-exchange-students
E SANTAND01	exchange.students@unican.es	http://web.unican.es/en/Studying/admission/legal-aspects-visa

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details (email, phone)	Website for information
I UDINE01	<u>At the University of Udine:</u> Non-EU students must subscribe a private insurance in order to obtain a VISA for the study period.	
E SANTAND01	exchange.students@unican.es	http://web.unican.es/en/Studying/admission/health-insurance

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution	Contact details (email, phone)	Website for information
I UDINE01		https://www.uniud.it/en/uniud-international/incoming-exchange-students
E SANTAND01	info@accommodationunican.com +34 648 100 288	www.accommodationunican.com/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
I UDINE01	Vice Rector for Erasmus+Studio Mobility prof. Rossana Vermiglio	01.02.2018	 
E SANTAND01	Teresa Susinos Rada Vice-rector for Internationalisation and Cooperation	02-02-2018	 